



The documents listed below should be attached to this application.

1. A copy of the deceased person's certificate of death.
2. A copy of the marriage certificate (if applicant is wife).
3. Uncashed payment vouchers issued to and in the name of the deceased.
4. A copy of Probate (if one has been granted).

**For Official Use**

General Manager,

I have examined the above claim and the attached documents and hereby certify that the claim submitted by ..... is in order for payment of.....  
Benefit for the period..... to.....

Kindly approve payment.

Prepared by: ..... Signature      Approved by:..... General Manager

Date: .....      Date: .....

**To be completed by Benefits**

**Record of Payment**

Date	B.P.V. No.	Type of Benefit	Amount
.....	.....	.....	.....

Prepared by: .....

Checked by .....